

INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING  
Indiana Government Center South  
302 W. Washington Street  
Conference Room A  
Indianapolis, Indiana  
July 8, 2013 1:00 P.M.

**WELCOME AND INTRODUCTION**

Chairman Mike Garvey of the IERC welcomed everyone to the meeting and asked for a roll call.

**ROLL CALL TO ORDER**

Mike Garvey – IDHS  
Sherman Greer – Local Government  
James Pridgen – Industry representative  
Carlos Pettiford – State Representative

Bruce Palin – IDEM  
Gerri Husband – State Representative  
Brian Lott – Local Government

**The following Commission members were absent:**

Carol Shelby – Public Representative  
Shawn French – Industry Representative

Dean Larson – Public Representative

**The following staff members were present:**

John Steel – IDHS  
Mara Snyder – IDHS

Laura Steadham – IDEM  
Ian Ewusi – IDHS/IDEM

**The following members of the audience were present:**

Jim Plum – Jefferson County  
Alison Karnes - IDHS

Andrew Elsner - IDHS

**QUORUM**

LEPC Coordinator indicated a quorum was present

**CONSIDERATION OF THE MINUTES**

A motion to approve and adopt the minutes from the May 13, 2013, meeting was made by Mr. Greer and seconded by Chief Lott. **MOTION CARRIED**

## **REPORT OF THE CHAIR**

Chairman Garvey introduced Alison Karnes new legal counsel to IDHS.

## **COMMITTEE REPORTS**

### **Communications Committee—Sherman Greer, Chair**

Mr. Greer reported that the communications committee met earlier in the day and reviewed awards nominations for LEPCs and individuals that have supported the IERC.

Mr. Greer continued with the conference will be August 22, for Ian Ewusi's CAMEO class and August 23 for the IERC/LEPC Conference.

### **Policy/Technical Committee—James Pridgen/Dean Larson, Co-Chairs**

Mr. Pridgen referred membership information to Mr. Ewusi's field report.

### **Training Committee—Brian Lott, Chair**

Chief Lott had 1 request from a vendor wishing to be added to the training resource list;

- Captain Bret Hopkins  
Paragon Volunteer Fire Department  
Paragon, IN

Captain Hopkins has met the requirements of instructor II/III and could only teach hazardous materials awareness and operations. Chief Lott recommended approval on these grounds.

Motion made by Mr. Pridgen, second by Mr. Palin. **MOTION CARRIED**

### **Fiscal Committee—Bruce Palin, Chair**

Mr. Palin the state fiscal year just closed out and did not have a yearend report at this time.

Motion made by Mr. Palin to accept these reports, second by Chief Lott, **MOTION CARRIED**

## **OLD BUSINESS**

Ms. Snyder deferred discussing the draft MOU template. The commission needed to address on how this grant will be distributed. The State Budget Agency (SBA) only works on reimbursable grants not advanced grants.

It was determined to avoid any further delays that the commission moves forward as a reimbursable grant for the short term and see which would work best for awarding this grant.

## **NEW BUSINESS**

No New Business

## **REPORT OF THE FIELD REPRESENTATIVE**

Mr. Ewusi provided his updated report to the following;

- Attended 4 LEPC meetings in;
  - Huntington, Monroe, Warren and Wells
- Specific issues addressed;
  - Allen County - on statutory language for LEPC proxies
  - Elkhart County - County auditor on LEPC expenses
  - Hamilton/Hancock - LEPC Compliance issues
  - Jennings County - submission of LEPC plan online
  - Johnson County - online reporting access and issues
  - Knox County - facility compliance issues
  - Monroe County - Use of CAMEO data for Monroe and Owen County
  - Parke County - HMEP application and approval process
  - Perry County - Submission of 2013 plan online
- LEPC Guidance on membership and appointments
- Special project for Hancock County inquiry
- Updated LEPC Resource Guide
- Completed facility information data into excel format
- Worked with IDOR of 2013 funding release for LEPCs\Worked on guidance documents for SEA-255
- Worked with IDHS IT Programmers on updating LEPC reporting modules
- LEPC Status
- CAMEO Training
  - IDEM Safety Refresher and White County
- Spill Reports
  - Cass and Lake Counties

## **MEMBERSHIP ROSTER APPROVALS**

Mr. Ewusi reported that the following 8 counties had submitted new or updated rosters for approval:

Elkhart	Hamilton	Hendricks	Johnson
Marshall	Monroe	Pike	Wells

Mr. Pridgen made a motion to approve the rosters and was seconded by Mr. Greer. **MOTION CARRIED**

Huntington County was tentatively approved with the stipulation that corrections are made to place members into proper categories within 30 days.

Motion made by Mr., Pridgen, second by Major Pettiford. **MOTION CARRIED**

### **LEPC COMMENTS**

Jim Plum with the Jefferson County LEPC asked how the following years HMEP Grant will be utilized by IDHS, Ms. Husband responded that these funds will be used for training that will benefit LEPCs and first responders.

### **EPA COMMENTS**

No Report

### **PUBLIC COMMENTS**

No Report

### **NEXT MEETING**

September 9, 2013, 1:00pm  
Indiana Government Center South  
Conference Room A

### **ADJOURNMENT**

Meeting was adjourned at 3:00 P.M.

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Michael S. Garvey, Chair